

CLAIRE AUSTIN

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EDUCATION

THE UNIVERSITY OF TEXAS AT AUSTIN, McCombs School of Business, Austin, TX **May 2020**
Master of Business Administration, Concentration in Clean Tech

GEORGETOWN UNIVERSITY, School of Foreign Service, Washington, DC **May 2012**
Bachelor of Science in Foreign Service

EXPERIENCE

ARABELLA ADVISORS, Washington, DC **2014 – 2018**

Philanthropy advisory company providing management consulting and non-profit administrative services

Senior Analyst, Consulting Services (2016 – 2018)

- Conducted research, evaluation, and due diligence of potential grantees on behalf of foundation, individual, and corporate clients, leading to an increase in approximately \$3.5M in new grants sized between \$25,000 - \$100,000
- Facilitated monthly meeting of cross-firm conservation and climate working group, created business development collateral, and tracked opportunities, leading to an approximately 25% increase in new business
- Led interviews and wrote case studies to support funder advocacy strategy development in such areas as racial equity in climate and energy grant making and improved water management in Texas
- Helped manage a collaborative effort of ocean conservation funders and non-profit leaders; support increased the efficiency of the group's strategy development process

Analyst, Consulting Services (2014 – 2016)

- Designed and managed a \$1M annual grant process for teacher professional development in partnership with major education funder, reaching over 30K teachers nationwide
- Evaluated, selected, and coached 40 teacher grantees annually for three years; guided teachers through proposal development, grant implementation, data collection and reporting phases
- Led consulting team transition to new knowledge management platform and provided training and technical support to ensure 100% participation ahead of firm-wide deadline; served as point person to shape platform design
- Conducted subject-matter research and interviews for clients to inform grant-making strategy in mental health, conservation, and education

ECO BRANDING, Washington, DC **2013 – 2014**

Boutique marketing firm specializing in the clean energy industry

Contractor

- Wrote marketing collateral and helped research and recruit corporate sponsors for the Midwest Solar Expo
- Supported management of client and primary conference sponsor, a mid-size MN-based solar firm

SWITCH ON-ENERGY, Kolkata, India **2012 – 2013**

India-based social enterprise making solar energy accessible to rural households, small businesses, and municipalities

Fellow, Growth Business Associate Program

- Designed process and led household interviews to support a consumer testing project for six low-pollution clean cook stoves, resulting in a large-scale rollout of stoves in two villages
- Created report and case study with suggested action items to increase rural consumer participation in a solar loan program and improve existing partnerships with two rural micro-lending organizations

ADDITIONAL INFORMATION

- Languages: Spanish (Advanced)
- English and Civics teacher for adult English Language Learners, 2013-2018
- Member of Clean Energy Institute fellows program, Spring 2014 cohort
- Interests: Visiting museums (especially contemporary art); hiking; civic engagement; connection and conversation
- **Work Eligibility:** Eligible to work in the United States with no restrictions